



LEADERSHIP PROGRAM APPLICATION AND COMMITMENT REQUIREMENTS

All applicants must carefully evaluate the time and financial commitments required to complete and graduate from the
Leadership San Mateo, Foster City, Burlingame, Hillsborough Class of 2020.

Attendance Policy

- To successfully complete the Leadership program, a participant is expected to attend all sessions and participate in a Personal Leadership Learning Group.
- **Attendance is mandatory at the Opening Retreat which will take place Friday and Saturday, September 6th and 7th, 2019, 8am-5pm.**
- All sessions are one full (8 am-5 pm) Friday per month beginning September 20th, 2019
- Throughout the program year, our attendance policy allows for two (2) emergency/schedule conflict absences. Please note three (3) occurrences of late arrival and early departure will be considered as two (2) absences.

Tuition

- \$100 Application Fee is due when applications are submitted.
- \$1650 is due by August 23, 2019. Applicants are responsible for the tuition whether an employer or organization expressed intent to cover this expense.
- Accepted candidates will also have an opportunity to apply for scholarship assistance.

Refund Policy

Withdrawal from the program following confirmation to participate will result in forfeiture of tuition unless Leadership is able to confirm a replacement participant prior to the Opening Retreat.

Selection Criteria

- Applications are evaluated according to the information provided on the application. The selection process seeks a cross section of the community – people from different career, educational, social, and cultural backgrounds.
- The Leadership Program is open to persons living or working in the Central County area including San Mateo, Foster City, Burlingame, and Hillsborough. A maximum of 38 individuals are selected to participate in the program each year.



LEADERSHIP PROGRAM APPLICATION AND COMMITMENT REQUIREMENTS

- Participants must have the full support of the organization or corporation they represent or apply as an individual.

Leadership San Mateo, Foster City, Burlingame, Hillsborough is an educational program of the San Mateo Area Chamber of Commerce in partnership with the Burlingame and Foster City Chambers, and financial support from the Cities of San Mateo, Foster City, Burlingame and the Town of Hillsborough. It does not discriminate based upon race, color, creed, sex, religion, marital status, age, national origin or ancestry, physical or mental disability, medical condition, sexual orientation, pregnancy, or any other consideration made unlawful by federal, state or local laws.

Applications may be completed online at: www.leadershipprogram.net or you may download the PDF form and mail, scan/email or deliver your completed application and \$100 application fee to:

Leadership San Mateo, Foster City, Burlingame, Hillsborough
1700 South El Camino Real, Suite 406
San Mateo, CA 94402
margi@LeadershipProgram.net
(650) 401-2444